

## Vacancy Announcement 08P36V03

### Research Coordinator i-Map

<b>Duty station:</b>	<b>Vienna – including travel to European, MENA and sub-Saharan countries</b>
<b>Start date:</b>	<b>as soon as possible</b>
<b>Duration:</b>	<b>End 2010</b>
<b>Deadline for applications:</b>	<b>10 September 2009</b>
<b>Issue date:</b>	<b>28 August 2009</b>
<b>Vacancy Reference:</b>	<b>08P36V03</b>

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The International Centre for Migration Policy Development (ICMPD), an international organisation with headquarters in Vienna, Austria, is looking for qualified candidates to fill the above-mentioned position.

Interested candidates are invited to apply for the vacant position of a Project Co-ordinator in the framework of the Dialogue on Mediterranean Transit Migration (MTM), under the Department of Inter-Governmental Dialogues and Research (IGDR)

The MTM Dialogue is an intergovernmental, informal and state-driven dialogue between MTM Partner States. These are European Partner States (EPS) comprising 27 EUMS, Norway, Switzerland and Turkey, Arab Partner States (APS) comprising Algeria, Egypt, Lebanon, Libya, Morocco, Syria and Tunisia, and newly invited partner states such as Cape Verde, Ethiopia, Ghana, Mali, Niger, Nigeria and Senegal). The dialogue is based on two pillars:

- Pillar I aims at enhancing operational co-operation to combat irregular migration (migration-security nexus);
- Pillar II targets medium and long-term issues, addressing the root causes of irregular migration flows (migration-development nexus).

#### **Tasks and Responsibilities**

The selected candidates will report to the MTM Programme Manager and perform the following specific tasks:

- Prepare various documents necessary to the MTM Secretariat and the MTM Project Teams, such as work plans, guidelines, and project concepts.
- Support Project Teams by providing guidance on, and enhancing research efficiency and drafting quality of the various MTM products.

- Support the Programme Manager with regard to external relations and policy matters with MTM Partner States and Partner Agencies.
- Review MTM documents produced by the MTM Project Teams such as MTM country or migration routes profiles.
- Draft analysis, profiles, questionnaires, substance and strategic reports.
- Co-ordinate with the in-house research team.
- Carry out other related tasks.

### **Qualification and Experience**

- University degree in international relations, law, development, economics, or migration studies;
- A minimum of five years relevant professional experience at national/international level performing research and analysis on migration topics in countries relevant to MTM;
- Knowledge of global migration trends and of the European Union migration policy ;
- Ability to work in and manage a team;
- Experience in project management is highly desirable;
- Knowledge of the MTM region is highly desirable;
- Excellent organisational and interpersonal skills; very good cross-cultural communication skills;
- Proficiency in English and French, Arabic is highly desirable; other relevant languages are an asset;
- Initiative; ability to work under time pressure in a fast moving environment; reliable;
- Advanced computer literacy (Outlook, Word, Excel, Internet research);

### **Remuneration**

ICMPD offers a competitive salary commensurate with the successful applicant's experience and education.

### **Contact**

Please address all your enquiries to [vacancy@icmpd.org](mailto:vacancy@icmpd.org), indicating vacancy number and title of post in the subject line.

### **Application Procedure**

Interested candidates are requested to submit their application through the ICMPD online recruitment system at <http://www.icmpd.org/1210.html> by midnight (CET) of the closing date specified above. For this purpose, you will first need to register with the ICMPD website. Once you have entered your data you will be able to quickly apply for further vacancies, and ICMPD can contact you if opportunities matching your profile arise in the future.

Please note that in the course of the online application you are requested to upload your CV in the EuropeAid format. The template is available for download at <http://www.icmpd.org/616.html>

Should you experience technical difficulties with the online application system please send your application per e-mail to [vacancy@icmpd.org](mailto:vacancy@icmpd.org), specifying the type of difficulties you encountered.

**Recruitment starts immediately upon publication of this vacancy announcement, posts may be filled already before the indicated application deadline.** We thus encourage you to submit your application early. Only short-listed applicants will be contacted.